

GATEWAY AT PROSPECT METROPOLITAN DISTRICT NO. 1, 2, 3 AND 7

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NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 11, 2022

TIME: 10:00 a.m.

LOCATION: ***THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.***

ACCESS: You can attend the meeting in one of the following ways:

1. To attend via Microsoft Teams Videoconference, select this link (or copy link into your browser):

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTJmNDFhNDQtYmY5Mi00ZmNILWI0OWMtYTc3M2E5NzY2Nzky%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Phone Conference ID: 814 340 430#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
James (Jim) Birdsall	President	May, 2025
Robert (Tim) McKenna	Vice-President/Treasurer/Secretary	May, 2025
Robert (Kevin) McKenna	Assistant Secretary	May, 2025
Lincoln Samelson	Assistant Secretary	May, 2023
Lindsey Samelson	Assistant Secretary	May, 2023

Note: For ease and presentation, the Gateway at Prospect Metropolitan District Nos. 1, 2, 3 and 7 (each a “District,” and collectively, the “Districts”) will be meeting at the same time and considering the agenda below. However, each Board of Directors of the Districts (“Board”) will consider agenda items separately and take separate actions. If an agenda item is to be considered by a single District, it will be so noted on the agenda.

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest and confirm quorum.
- B. Confirm location of meeting and posting of meeting notices. Approve agenda.
- C. Consider adoption of Resolution Declaring Inactive Special District Status (District Nos. 1-3) (enclosures).
- D. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
- E. Discuss results of May 3, 2022 cancelled regular Directors election.
- F. Discuss and consider appointment of officers:

<u>Office</u>	
President	
Secretary/Treasurer	
Assistant Secretary	
Assistant Secretary	
Assistant Secretary	
Secretary to the Board (non- elected position)	District Manager

- G. Review and consider approval of Master Services Agreement and associated statements of work for 2023 accounting and management services with CliftonLarsonAllen LLP (to be distributed).
- H. Consider adoption of 2023 Annual Administration Resolution (enclosure).
 - a. Establish Regular Meeting Dates, Time and Location.
 - b. Discuss Workers’ Compensation Insurance Coverage for Uncompensated Members of the Board.
- I. Approval of the November 12, 2021 Special Meeting Minutes (enclosure).
- J. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado

Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).

- K. Review and consider approval of Amended Joint Public Records Request Policy (enclosure).

II. FINANCIAL MATTERS

- A. **MD 7 Only:** Approve and/or ratify approval of payables (enclosure).
- B. **MD 7 Only:** Review and consider acceptance of the schedule of cash position (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget. Consider adoption of Resolution to Amend the 2022 Budget, if necessary.
- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money (enclosures).
- E. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.
- F. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Applications for Exemption from Audit for 2022.
- G. Other.

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling an Election for May 2, 2023 (enclosure).
- B. Other.

IV. OTHER BUSINESS

- A. Discuss next meeting date and confirm quorum.

V. ADJOURNMENT

NEXT REGULAR MEETING

_____, 2023 at _____ a.m./p.m.